

F. No. N-11021/1/2025-HFA-V-MoHUA (C. No. 9189321)
Government of India
Ministry of Housing and Urban Affairs
(Housing For All Mission)

3rd Floor, Sankalp Bhawan
K.G. Marg, New Delhi- 110001
Dated: 17.07.2026

Vacancy Circular

Subject: Filling up the post of Executive Director, Building Materials and Technology Promotion Council (BMTPC) through Direct Recruitment failing which by deputation failing which by contract appointment - reg.

The Ministry of Housing and Urban Affairs (MoHUA) invites applications for the post of Executive Director (ED), Building Materials and Technology Promotion Council (BMTPC) in Level-14 in the Pay Matrix [Pre-revised: PB- 4 (Rs 37400-67000) with Grade Pay Rs 10000/-] on direct recruitment/ deputation or contract basis.

The main aims and objectives of BMTPC are as under:

- To promote development, standardisation, mechanisation and large scale field application of proven innovative and emerging building materials and technologies in the construction sector,
- To work as a Training Resource Centre for capacity building and promotion of good construction practices to professionals, construction agencies, artisans and marketing of building technologies from lab to land,
- To promote methodologies and technologies for natural disaster mitigation, vulnerability & risk reduction and retrofitting/reconstruction of buildings and disaster resistant planning for human settlements,
- To undertake project management and consultancy services including appraisal, monitoring and third party inspection of housing projects under the various Central/State Schemes.

Qualification and Experience:

Mode of Appointment	Qualification	Experience	Remarks
Direct Recruitment	<u>Essential Qualification:</u> Graduation degree from a recognized University or equivalent in any of the following: a. Civil Engineering b. Mechanical Engineering c. Chemical Engineering d. Architecture	18 years experience out of which at least 5 years in the managerial capacity in an organization dealing with building materials and low-cost housing technology.	Direct Recruitment will be on a fixed tenure basis for a period of 5 years.



	Desirable in any of the following: (a) Masters Degree in one of the above disciplines, (b) Research/teaching in the field of building materials and low-cost housing technology, (c) Should have specialized in handling any low-cost housing project or have managed building materials unit.		
Deputation	Officers in the pay band of Rs. 37400-67000 plus grade pay of 8700/- or above with 5 years of regular service in Government of India or equivalent in the IDA pattern in the grade and possessing degree in Civil Engineering/ Mechanical Engineering/Chemical Engineering/Architecture	-	Period of Deputation will not ordinarily exceed five years.
Contract	Persons possessing the prescribed essential qualifications for direct recruitment can be considered for contract appointment. The maximum age limit for contract appointment shall not exceed retiring age for BMTPC employees. The contract appointee shall be paid consolidated remuneration at the minimum in the pay scale of Rs.37400-67000 (PB-4) plus Grade Pay of Rs.10000 plus allowances as admissible at the time of appointment.	-	Period of contract will be two years initially by Agreement between the BMTPC and the appointee.

Job Description: Executive Director is responsible to carry on the work of the Council under the control of the Board of Management and the Executive Committee in accordance with the Rules and Bye-laws for the administration and management of the Council. Executive Director gives direction to all members of the staff of the Council while exercising general supervision over the programme of the Council. Additionally, he/she is also responsible for sanctioning of all expenditure within the budget grant and finalise the Annual Report of the Council, with the approval of the Executive Committee/Board of Management.

Scale of Pay: The post of Executive Director is in the Level-14 of the Pay Matrix (as per 7th CPC) and other allowances are as per the rules applicable to the Central Government employee notified by the Government of India from time to time.

Age limit: Not exceeding 55 years for direct recruitment and not exceeding 56 years for deputation on the closing date of application.

Selection process: Persons interested in this post are requested to send their application in the pro-forma at Annexure. The application complete in all respects should be addressed to the **"Under Secretary (HFA-V), Ministry of Housing and Urban Affairs, 3rd Floor, Sankalp Bhawan, K.G. Marg, New Delhi- 110001"** and should reach within **45 (forty five) days from the date of publication of the advertisement in the Employment News**. Details and format relating to the post may be downloaded from the website of MoHUA i.e. www.mohua.gov.in, website of BMTPC i.e. www.bmtpc.org and Department of Personnel & Training (DoPT) i.e. www.persmin.gov.in.

General Conditions:

- I. The Ministry reserves the right to cancel the recruitment at any stage without assigning any reason.
- II. The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview. If the number of applications received in response to advertisement is large, it shall not be convenient/ possible for the Selection Committee to consider/interview all the candidates. The Ministry reserves the right to restrict the number of candidates to be considered/called for interview to a reasonable limit on the basis of desirable qualifications and/or experience. No correspondence shall be entertained with candidates who are not called for interview/selected for appointment. Canvassing in any form will result in disqualification of candidature.
- III. Experience will be counted after completion of essential academic qualifications.
- IV. **How To Apply:** Applications should be neatly typed on thick plain paper (A-4) in the prescribed format given at **Annexure**:
 - a. Candidates working in Government/Semi-Government Department/Public Sector Undertaking/Autonomous/Statutory organization should apply through proper channel.
 - b. Copies of certificates in support of educational qualifications, date of birth, disability (OH, PH), community (in case of SC/ST/OBC candidates only) and experience should be attached with the application. Candidates will have to produce the original certificates as and when required.
 - c. Applications received after the closing date or received incomplete in any respect are liable to be summarily rejected. No representation against such rejection shall be entertained.

- d. Applicants should clearly mention the mode of appointment (Direct Recruitment/Deputation/Contract) for which they are applying, failing which the application shall be summarily rejected.

This advertisement is also available on DoPT's website www.persmin.nic.in, MoHUA's website www.mohua.gov.in and BMTPC's website www.bmtpc.org

Encl.: Format of Application



(Satyendra Kumar Singh)

Under Secretary to the Govt. of India

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E-mail: clsshfa5@yahoo.com

सत्येन्द्र कुमार सिंह / Satyendra Kumar Singh

अवर सचिव / Under Secretary

आवासन और शहरी कार्य मंत्रालय

Ministry of Housing and Urban Affairs

भारत सरकार / Govt. of India

संकल्प भवन, के.जी. मार्ग, नई दिल्ली-110001

Sankalp Bhawan, K.G. Marg, New Delhi-110001

To :

1. The Editor, Employment News, Publication Division, M/o I & B, Soochna Bhawan, Lodhi Rd, CGO Complex, Pragati Vihar, New Delhi-110003 with request to publish the above vacancy circular in the upcoming edition of Employment News and bill may be generated in the name of Ministry of Housing & Urban Affairs
2. Technical Director , NIC, Department of Personnel and Training, Kartavya Bhavan-3, New Delhi -110001 with request to upload the above vacancy circular on the DoPT website.
3. IT Cell, MoHUA/BMTPC - with request to upload the vacancy circular on Ministry's website under vacancies/ career.

Copy for information to :

1. PPS to JS&MD (HFA)
2. PS to DDG (HFA)
3. ED (I/c), BMTPC

FORMAT OF APPLICATION FOR THE POST OF EXECUTIVE DIRECTOR, BMTPC

Affix passport size photograph

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1.	Name in full (in block letters)								
2.	Father's/Spouse's name								
3.	(a) Date of Birth						Date	Month	Year
	(b) Age as on closing date								
4.	Nationality								
5.	Religion								
6.	Category (SC/ST/OBC/PH/General)								
7.	Whether documentary proof from the appropriate authority in support of your claim being SC/ST/OBC/ PH is enclosed (please tick)						Yes	No	
8.	Address for correspondence (in block letters with pin code)								
9.	Permanent address (in block letters)								
10.	Contact mobile number/E-mail id						Mobile: E-mail:		
11.	Educational Qualification (in chronological order from 10 th standard onwards)								
	S. No.	Courses Passed	University/Institution/Board	Year of Passing	Subjects taken	Result with Division/Class			
12.	Professional Training								
	Organization			Period		Details of Training			
				Fro	To				

		m		
13	Employment records (in chronological order starting with the first job)			
	Name and address of employer/institution	Period	Designation of post and level of responsibility and scale of pay	Nature of Work and level of responsibility and scale of pay
		From	To	
14	Details of last employment held: (i) Permanent/Temporary/Ad-hoc (ii) Scale of Pay and Basic Pay (iii) Other Allowances (iv) Total Salary (ii+iii) (v) Whether your organization is a Central Government organization or State Government organization or Central Autonomous Institution or Central Government Undertaking or State Government Undertaking or Statutory Body or University or any other - please specify			
15	Details of research work/experience, if any			
16	Specialization with reference to experience desired for the post			
17	Whether application to be considered for Direct Recruitment or Deputation or Contract?			
18	Remarks – any other information you may wish to add (list of publications, membership of learned societies, awards and recognition, etc.)			
19	Details of enclosures			

20. Declaration:

I certify that the above information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If at any time, I am found to have concealed/distorted any material/information, my appointment shall be liable to be summarily terminated without notice/compensation.

(Name and Signature of Candidate)

Place:

Date:

Certificate to be given by the Head of Organization/Office

(If the applicant is an employee of Central Government organization/State Government organization/Central Autonomous Institution/Central Government Undertaking/State Government Undertaking/Statutory Body/University)

Certified that the above particulars have been verified and found to be correct. It is also certified that no disciplinary/vigilance proceedings are either pending or contemplated against the officer. He/she has not been awarded any major/minor penalty during the last 10 years. His/Her up-to-date CR Dossier (including ACRs/APARs for the last 5 years) is enclosed. The integrity of the officer is also certified.

(Name and Signature of the Head of the Organization/Office with Office Seal)

Place:

Date: