

**E-TENDER
FOR
EMPANELMENT OF PRINTERS**



Building Materials & Technology Promotion Council
Ministry of Housing & Urban Affairs, Government of India
Core 5A, 1st Floor, India Habitat Centre, Lodhi Road
New Delhi -110 003



Building Materials & Technology Promotion Council
Ministry of Housing & Urban Affairs, Government of India
Core 5A, 1st Floor, India Habitat Centre, Lodhi Road
New Delhi -110 003

TENDER No. BMT/Printing/01/2019

NOTICE INVITING E-TENDER

The Building Materials & Technology Promotion Council, Ministry of Housing & Urban Affairs, Govt. of India publishes on regular basis Guidelines, Manuals, Books, Booklets, Brochures, Maps, Folders, collateral material, official stationaries etc.

In this regard, BMTPC is interested in undertaking the process of fresh empanelment of Printing Agencies for a period of TWO years. The Panel of Printers selected through this Tender shall become eligible to participate in future tenders/quotations to be floated by the Council to undertake the various types of jobs, as and when required.

On-line Digitally signed E-Tenders are invited in one Bid System from Delhi and NCR based reputed printers for Empanelment of Printers in BMTPC. Those agencies may download the tender documents from the Central Public Procurement Portal (CPPP): <http://eprocure.gov.in/eprocure/app> and BMTPC website: www.bmtpc.org

Bid Document Published Date	12 th March, 2019
Bid Document Download Start Date	12 th March, 2019
Bid Clarification Start Date	12 th March, 2019
Bid Submission Start Date	12 th March, 2019
Bid Clarification End Date	25 th March, 2019
Bid Submission End Date	26 th March, 2019
Technical Bid Opening Date	27 th March, 2019
Financial Bid Opening date	Shall be communicated later on
Earnest Money Deposit	Rs.50,000/- (Rupees Fifty Thousand only)

***Note: Please refer to this e-tender at e-Procurement Portal for final dates and time**

The online Technical Bid, should be uploaded by the due date and time as per the above schedule. The responsibility to ensure the same lies with the bidders. Off-line tenders shall not be accepted and no request in this regard will be entertained whatsoever. Online Technical Bid will be opened as per time give in CPPP portal for technical evaluation as well as selection of technically acceptable offers. Decision of the Council, regarding selection of eligible and qualified vendors / firms shall be final and binding on the bidders. Bidders may be present during opening of tenders.

BMTPC, New Delhi reserves the right to accept or reject any or all tenders in full or part without assigning any reason whatsoever. BMTPC shall also not be bound to accept merely the submitted tenders but the technical suitability and capability including infrastructure to render such service, etc. shall be of prime consideration for empanelment of printers.

CHECK LIST

Check list of Tender No. BMT/Printing/01/2019 for Empanelment of Printers:

Sl. No.	Description	Yes	No
1	Whether the Printing Agencies have been in operation for a minimum period of 5 years in printing / production of Guidelines, Manuals, Books, Booklets, Brochures, Maps, Folders, collateral material, official stationaries etc.? Proof to be submitted should be in the form of Registration / Incorporation Certificate in the name of the agency submitting the bid or CA's certificate.		
2	Whether Earnest Money of Rs.50000 submitted by Online and Scanned copy of NEFT/RTGS details uploaded as Part of the Tender? Please note that the copy of the NEFT/RTGS/online payment details should be couriered /hand delivered to BMTPC New Delhi before the time of opening Technical Bid.		
3	Whether Samples of your best Publicity Material and Collaterals printed in the last 2 years couriered/hand delivered to BMTPC, New Delhi before the time of opening Technical Bid?		
4	Whether the Printing Agency have an annual turnover of Rs. 50 lakhs in each of the last three financial years (2015-16, 2016-17 and 2017-18). Thus the cumulative turnover of the agency in last three financial years should be Rs.1.50 crore. A certificate from the Chartered Accountant must be submitted in this regard.		
5	Whether the Agency is empanelment with DOP and / or DAVP / any other Govt. agency and Type / Class of empanelment? Please attach copy.		
6	Whether the Agency have Current and valid Tax Clearance Certificate and GST number? Submit documentary evidence.		
7	Whether the Agency have its Office and Press located in and around Delhi? Submit documentary evidence.		
8	Whether the Agency have state of art facilities for off-set and colour printing, drum scanning, system work and all auxiliary facilities? Attach details.		

9	Whether Tender documents carefully studied & Understood?		
10	Whether Tender documents duly signed and stamped on all pages is scanned and uploaded as Part of the Tender in central public procurement portal?		
11	Whether Declaration regarding Non-relation, duly signed and stamped, and scanned copy of the same uploaded as Part of the Tender in central public procurement portal. Annexure-C		
12	Whether Declaration certifying that there are no extra conditions quoted in the Offer Form duly signed and stamped, and scanned copy of the same uploaded as Part – I of the Tender in central public procurement portal. Annexure-C		

Date:

Signature of the Tenderer

Place:

Official Seal

General Information and Instructions

1. The instruction given herein will be strictly binding on the tenderers and deviation, if any will make the tender or tenders liable to be considered invalid. Tenders incorporating additional conditions by the tenderer are liable for rejection.
2. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Manual bids shall not be accepted.
3. The instruction given in “**Annexure-A**” for “**Instruction for Online Bid Submission**” should be strictly followed during submission of the Bid.
4. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
5. Bid should be submitted along with the **Earnest Money of Rs. 50,000/- (Rupees Fifty Thousand Only)** through NEFT/RTGS in the account of BMTPC, New Delhi as per details given in **Annexure-E**. Earnest Money deposit in the form of DD / Pay Order / Bank Guarantee /Bond or any other instrument shall not be accepted and shall be rejected straightway. Earnest Money deposits in respect of such offers which are not accepted will be returned to the bidders within 30 working days from the date on which the final decision is taken about the empanelment of printers or within 2 (two) months from the date of the opening of the tenders, whichever is earlier. No interest will be paid on the Earnest Money deposited with the Council. In case of non-receipt of EMD, the Tenders are liable to be rejected.
6. **Validity of Bids:** The Bids should remain valid for 90 days from the date of bid opening.
7. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will be rejected. Non-compliance of applicable General Information and Instruction will disqualify the Bid.
8. The tenderers should have Digital Signature Certificate (DSC) for filling up the Bids. The Person signing the tender documents should be authorized for submitting the on line e-tender.
9. **Tender must be uploaded on-line on Central Public Procurement Portal. The contents of Cover shall be as follows:-**
 - i) Technical (Techno-Commercial) BID duly filled-in and signed with official stamp. (as per Annexure-D).
 - ii) General Terms & Conditions (as detailed in Annexure-B) duly signed with official stamp as a token of acceptance
 - iii) Scanned Copy of the Registration / Incorporation Certificate in the name of the agency submitting the bid or CA’s certificate as proof that the printing agency is in operation for a minimum period of 5 years in printing and production of Guidelines, Manuals, Books, Booklets, Brochures, Maps, Folders, collateral material, official

- stationaries etc.
- iv) The Agency must have an annual turnover of Rs. 50 lakhs in each of the last three financial years (2015-16, 2016-17 and 2017-18). Thus the cumulative turnover of the agency in last three financial years should be Rs.1.50 crore. A certificate from the Chartered Accountant must be submitted in this regard.
 - v) Empanelment with DOP and / or DAVP / any other Govt. agency and Type / Class of empanelment. Please attach scanned copy.
 - vi) Scanned Copy of the current and valid Tax Clearance Certificate and GST number
 - vii) The Agency should have its Office and Press located in and around Delhi preferably.
 - viii) The Agency should have state of art facilities for off-set and colour printing, drum scanning, system work and all auxiliary facilities. Attach details.
 - ix) The Agency should be able to provide a dedicated team for timely production and supply of the publicity material and collaterals tendered for.
 - x) The 'Declaration' duly signed with official stamp (as detailed in Annexure-C).

Documents to be sent courier/by hand on or before Bid Submission End Date

- i) Scanned copy of NEFT/RTGS details for **Rs.50000** as Earnest Money Deposit
- ii) Samples of your best Publicity Material and Collaterals printed in the last 2 years

Address for sending the documents

The Executive Director, Building Materials & Technology Promotion Council, Core-5A, 1st Floor, India Habitat Centre, Lodhi Road, New Delhi – 110003
(The sealed envelope super-scribed as “Documents/Sample Copies for E-Tender for Empanelment of Printers”).

- 11. The Panel of Printers selected through this Tender shall become eligible to participate in future tenders/quotations to be floated by the Council to undertake the various types of jobs, as and when required.
- 12. The authority of Building Materials & Technology Promotion Council, New Delhi, does not bind themselves to accept the submitted tender and reserves the right to reject or accept any or all tenders wholly or partially without assigning and reason whatsoever.

Building Materials & Technology Promotion Council

Ministry of Housing & Urban Affairs, Government of India

Core 5A, 1st Floor, India Habitat Centre, Lodhi Road

New Delhi -110 003

Tender No. BMT/Printing/01/2019

Instructions for Online Bid Submission

1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
2. More information useful for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in/eprocure/app>

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a

number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS /e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidders should submit the EMD as per the instructions specified in the tender document. The scanned copy of the NEFT/RTGS details of EMD should be submitted. Otherwise the uploaded bid will be rejected.

- 4) A standard Price Schedule format (BOQ) has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete with their respective financial quotes and other details (such as name of the bidder). Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 5) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1. Any enquiries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal helpdesk.

Building Materials & Technology Promotion Council
Ministry of Housing & Urban Affairs, Government of India
Core 5A, 1st Floor, India Habitat Centre, Lodhi Road
New Delhi -110 003

GENERAL TERMS & CONDITIONS (GTC) FOR SUBMISSION OF TENDER FOR EMPANELEMENT OF PRINTERS

The Building Materials & Technology Promotion Council, Ministry of Housing & Urban Affairs, Govt. of India publishes on regular basis Guidelines, Manuals, Books, Booklets, Brochures, Maps, Folders, collateral material, official stationaries etc.

In this regard, BMTPC is interested in undertaking the process of fresh empanelment of Printing Agencies for a period of TWO years. The Panel of Printers selected through this Tender shall become eligible to participate in future tenders/quotations to be floated by the Council to undertake the various types of jobs, as and when required.

1. Scope of Work

- (a) Production/Printing of Publicity material and collaterals including Guidelines, Manuals, Books, Booklets, Brochures, Maps, Folders, collateral material, official stationaries etc. and as required by the Council from time to time.
- (b) Proper waterproof packaging of the material produced / printed, to facilitate easy dispatch of the same.

2. Eligibility Criteria:

- i) Printing Agencies must have been in operation for a minimum period of 5 years in printing / production of Guidelines, Manuals, Books, Booklets, Brochures, Maps, Folders, collateral material, official stationaries etc. Proof to be submitted should be in the form of Registration / Incorporation Certificate in the name of the agency submitting the bid or CA's certificate.
- ii) The Printing Agency must have an annual turnover of Rs. 50 lakhs in each of the last three financial years (2015-16, 2016-17 and 2017-18). Thus the cumulative turnover of the agency in last three financial years should be Rs. 1.50 crore. A certificate from the Chartered Accountant must be submitted in this regard.
- iii) Empanelment with DOP and / or DAVP / any other Govt. agency and Type / Class of empanelment. Please attach scanned copy.
- iv) Current and valid Tax Clearance Certificate and GST number. Please attach scanned copy.
- v) The Agency should have its Office and Press located in and around Delhi preferably. Submit documentary evidence.
- vi) The Agency should have state of art facilities for off-set and colour printing, drum scanning, system work and all auxiliary facilities. Attach details.
- vii) The Agency should be able to provide a dedicated team for timely production and supply of the publicity material and collaterals tendered for.

3. Assessment of proposals:

Proposals received will be assessed by a Committee constituted for the purpose. The Committee will technically evaluate proposals of eligible agencies (as per eligibility criteria listed at para (2) based on profile & track record, previous experience in carrying out works of similar nature and quality of sample materials printed / produced by the agency. Agencies having in house expertise / facilities will be given preference.

3. Consignee:

The consignments of material printed / produced by the selected agency for each job would have to be delivered to the BMTPC office at Core-5A, First Floor, India Habitat Centre, Lodhi Road, New Delhi. Packing should be in corrugated boxes lined with waterproof polythene sheets in packages/boxes. Each box should not exceed a weight of 20-25 Kgs. The packing and delivery cost should be included in the net cost of undertaking the printing / production work, while submitting financial quotes to the Council for each job tendered.

4. Delivery period

The printing jobs assigned are time bound and the printer would be required to complete the jobs within the time frames set by the Council, failing which penalty clause would be applicable.

Further, the Printed material may also be required to be produced/ printed/ delivered at short notice.

If the printing materials require designing also, the Agency will have to work in coordination with the nodal officer in the Council and in time-bound manner. Machine proof of the product / publication will be shown to the Council, for approval prior to final printing.

5. Other important information

- (a) The Empanelment is valid for a period of TWO years. However, BMTPC reserves its right to annul the empanelment at any time without assigning any reason and call for a fresh empanelment. The empanelment may be extended for the third year on mutually acceptable terms and conditions between printing agency(ies) and the Council.
- (b) Unsatisfactory performance of any agency in terms of poor quality of printing/production, delays, repeated non participation in bids, withdrawing from bids on opening of financial bids resulting in re-tendering of job, etc. can result in dropping the Agency from the panel.
- (c) The applications should be complete in all respects. Conditional /incomplete applications are liable to be rejected.
- (d) BMTPC reserves the right to empanel one or more than one agency for its printing requirements.

- (e) BMTPC reserves its right not to accept bids from agencies resorting to unethical practices or on whom investigation / enquiry proceedings has been initiated by Government Investigating Agencies / Vigilance Cell.
- (f) Consortium of Agencies / Sub-Contract of work is not allowed without prior permission of BMTPC.
- (g) After empanelment of Printing Agencies, printing jobs will be awarded purely on tender/quotation process.
- (i) The empanelled printer will deposit as Security an amount of Rs.50,000/ (Rupees Fifty thousand only) through NEFT/RTGS in the account of BMTPC, New Delhi as per details given in **Annexure-E** which will be refunded after satisfactory completion of the empanelment period. If the successful bidder fails to execute the order strictly as per the BMTPC, New Delhi specification in full or part within the stipulated delivery period of the purchase order, the Security deposit retained with the BMTPC, New Delhi shall be forfeited forthwith, full or part, after cancellation of the concerned order.
- (j) BMTPC will periodically review the performance of the empanelled Printing Agencies and reserves its right to withdraw their empanelment at any time.
- (k) BMTPC will take action as deemed fit in cases of under performance, submission of erroneous bids, irregularity in participation in the tender processes / bids, etc. Action taken could include removal of the agency from the empanelled list.

6. Payment

Request for advance payment will not be entertained. Payment for work awarded will be made to agency(ies), after completion of work to the satisfaction of the Council. The agency(ies) will also be responsible for packaging and delivery of the material printed / produced as detailed in para 3 above. Empanelled printing agency(ies) who are awarded jobs on the basis of tender process, will submit pre-receipted bills in triplicate for settlement.

7. Penalty Clause

Penalty in case of undue delay in execution of work allotted, submission of erroneous tenders, poor quality of printing/production, under performance, etc. will be levied on job to job basis. The penalty could be in the form of deduction from the total amount payable to the agency for the work awarded, de-empanelment of the agency, forfeiting Security deposit or any other action deemed appropriate.

8. Termination by Default

BMTPC reserves its right to terminate the contract of any agency / agencies in case of change in the Government procedures or unsatisfactory services.

9. Force Majeure

Neither party will be liable in respect of failure to fulfill its obligations, if the said failure is entirely due to Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country. The party affected by an event of Force Majeure will immediately notify the other party of such an event and will also notify the unaffected party on cessation of disability resulting from such Force Majeure act.

10. Arbitration

Venue of arbitration will be New Delhi and will be governed by provisions of the Indian Arbitration & Reconciliation Act.

11. Jurisdiction

The contract shall be governed by laws of India and all Government rules on purchase matter issued from time to time and in force for the time being are applicable to this contract tender.

Any other clause / information in regard to the tender/quotation will be enumerated in each of the tender/quotation documents issued.

Interested agencies may submit proposals as stated under guidelines for submission of proposals.

Chief (Admn)
BMTPC

Tender No. BMT/Printing/01/2019

DECLARATION-I

We do hereby accept the “General Terms & Conditions” as provided by the Building Materials & Technology Promotion Council, New Delhi along with the Tender documents for Empanelment of Printers and also undertake to supply the printed materials at Building Materials & Technology Promotion Council, New Delhi strictly as per the specifications of Building Materials & Technology Promotion Council, New Delhi to be provided as per tender/quotation process, in the event of placement of any order on us. The Council shall be at liberty to cancel the empanelment in the event of failure of any of the above declaration made by us.

Signature of the Bidder / Constituted Attorney

DECLARATION-II

This is to certify that I/We have no close relative as an employee of the Building Materials & Technology Promotion Council (close relatives means: Father, Mother, Brother, Sister, Son, Daughter and Spouse) nor any such close relatives are associated with us as proprietor/partner/share holder/ director and like.

Signature of the tenderer

Address:

Official seal with date

Tender No. BMT/Printing/01/2019**TECHNICAL (Techno-Commercial) BID**

Notes: ALL PARTICULARS / INFORMATIONS SHOULD BE GIVEN IN THE FOLLOWING FORMAT WITH COMPLETE DETAILS.

S.No.	Name & Address of the Firm/Bidder	
1	Telephone Number and e-mail address	Office: Press: E-mail:
2	Background details of the Agency. Attach copies.	
3	State the Name of the Banker including IFSC Code: and Account Number of the Tenderer for releasing digital mode of payment	
4	Whether capable to execute the items such as Guidelines, Manuals, Books, Booklets, Brochures, Maps, Folders, collateral material, official stationaries etc. (Please mention 'YES' or 'NO')	
5	In case of dealer, State the Name & Address of the Printing Press whose product has been offered /quoted by the tenderer.	
6	Printing Agencies must have been in operation for a minimum period of 5 years in printing / production. Proof to be submitted should be in the form of Registration / Incorporation Certificate in the name of the agency submitting the bid or CA's certificate.	
7	Printing Agency must have an annual turnover of Rs. 50 lakhs in each of the last three financial years (2015-16, 2016-17 and 2017-18). Thus the cumulative turnover of the agency in last three financial years should be Rs.1.50 crore. A certificate from the Chartered Accountant must be submitted in this regard.	
8	Whether the Agency is empanelment with DOP and / or DAVP / any other Govt. agency and Type / Class of empanelment? Please attach copy.	
9	Whether the Agency have Current and valid Tax Clearance Certificate and GST number? Submit documentary evidence.	
10	Whether the Agency have its Office and Press located in and around Delhi? Submit documentary evidence.	
11	Whether the Agency have state of art facilities for off-set and colour printing, drum	

	scanning, system work and all auxiliary facilities? Attach details.	
12	08. Whether agreed to accept 15 day's credit Payment Terms (Please mention 'Yes' or 'NO')	
13	Whether agreed to supply the printed items in short time and failing which ready to absorb heavy penalty, if any order is placed on the bidder after observing tender/quotation process. (Please mention 'YES' or 'NO')	

I/We hereby declare that the above statements are true. I/We also declare that the decision of Building Materials & Technology Promotion Council, New Delhi, regarding Empanelment of Printers shall be final and binding on me/us.

Dated

Official Seal

Signature of the Tenderer/Constituted Attorney

**BANK DETAILS OF BUILDING MATERIALS & TECHNOLOGY
PROMOTION COUNCIL, NEW DELHI**

Name of the Account Holder	Building Materials & Technology Promotion Council, New Delhi
Account No.	62054931366
Bank Name	State Bank of India
Bank Address	Pragati Vihar, Delhi Branch, Ground Floor, Core 6, SCOPE Complex, Lodi Road, New Delhi – 110 003
IFSC Code	SBIN0020511
Type of Account	Savings
Branch Code	20511
GST No.	07AAATB0304Q1ZW

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

[Department User may ask for Tender Acceptance Letter instead of asking Signed Tender Document from the Bidders. This is a sample format; User may revise it as per their Tender Conditions]

Date: _____

To,

The Executive Director
Building Materials & Technology Promotion Council
Core 5A, Lodhi Road
New Delhi – 110 003

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work : - Empanelment of Printing Agencies in Building Materials & Technology Promotion Council, New Delhi , Delhi.

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: Central Public Procurement Portal of Government of India, as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organisation too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said Earnest Money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)