

NOTICE INVITING TENDER

Sub: Appointment of an agency for setting up of the ready to use exhibition stalls during IITF 2013 from 14-27 November 2013 at Pragati Maidan, New Delhi

Building Materials & Technology Promotion Council (BMTPC), an autonomous organization under the administrative control of Ministry of HUPA, has been into promotion of appropriate building materials and construction technologies since 1990. BMTPC is participating in HUDCO Build Tech at hall no. 3 & 4 in India International Trade Fair (IITF) 2013 from 14-27 November 2013 at Pragati Maidan, New Delhi. In this connection, BMTPC invites sealed quotations from reputed exhibition contractors for arranging the items as per enclosed Annexure – A, on rental basis, for the duration of the IITF 2013.

Interested firms/agencies may quote their rates on the following terms & conditions:

1. The firms/agencies which are carrying the similar kind of work at IITF during the last three years would be eligible. The documents related to the similar kind of work carried out earlier should be enclosed.
2. The firms/agencies shall submit their company profile including authenticated copies of Registration of the Firm, PAN No., Service Tax No., etc.
3. All the material shall be on hire basis and of good quality.
4. The whole work should be completed in all respects by 13th November, 2013, as per the direction and satisfaction of BMTPC. The work shall be inspected by a committee headed by Executive Director, BMTPC on 13th November, 2013 by 5.00 pm.
5. The hall shall have to be vacated upto 28th November, 2013 by 5.00 PM.
6. The quoted rates (on rental basis) shall include providing, fixing, laying and removing all the items mentioned in Annexure – A, inclusive of all charges and taxes.
7. BMTPC reserves the right to reject one or all of the quotations without assigning any reason thereof.
8. No advance shall be paid. The payment shall be made after the exhibition is over and verification of the quantities by BMTPC.
9. The interested firms/agencies may submit sealed envelopes superscribing ' **Quotation for Setting Up of ready to use exhibition stalls during IITF 2013 from 14-27 November 2013 at Pragati Maidan, New Delhi.** The last date for submission of the proposal is **8th November 2013 by 02.00 PM** at the following address:

The Executive Director
BMTPC
Core 5A, 1st Floor, India Habitat Centre, Lodi Road,
New Delhi-110 003

For any queries or clarifications, you may visit BMTPC office between 10.00am to 5.00 pm from Monday to Friday.

(A. K. Tiwari)
Chief (PMT& Admin.)

S. No.	Description	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1.	Construction of Stall to be built with prefabricated powder-coated aluminum Octonorm system. Each stall to be provided with as per details below :-		Sqm		
	a) Walls of laminate panels of white/ off white shade of both faces, in excellent conditions without scratches & marks				
	b) Facia of required size for exhibitors name and Stall No.				
	c) Furniture, light fittings and other items in stalls would be as below:				
	• Area upto 9 Sqm-, 1 counter, 2 chairs, 1 power point 5/15 Amps, 1 waste basket.	5			
	• Area upto 16Sqm- 2 counter, 3 chairs, 1 power point 5/15 Amps, 1 waste basket.	4			
	• Area upto 25Sqm- 3 counters, 4 chairs, 3 power points 5/15 Amps, 2 waste basket	5			
	<u>Note:</u> <ul style="list-style-type: none"> For stall beyond 18 Sqm size, additional 1 spot light and 1 chair shall be provided for every additional 3 Sqm space or part thereof. One additional table shall be provided for every additional space of 6 Sqm or part thereof but more than 3 Sqm. Spot Light shall be provided 4 nos. per 9 Sqm stall. All electrical works shall be carried out as per standards of Indian Electricity rules. 				
2	New Floor carpet of Unitech or equivalent to be laid as per approved shade and direction of BMTPC.	300-350	Sqm		
3	Single / three phase power wiring in stalls for live demonstration of machine wherever required, general lighting inside the exhibition campus etc. as per Indian Electricity Rules. (Applicable for additional light / power points over and above as indicated in S. No. 1 above) including all panels, switches, starters and cabling as required at site.	2-5	kW		
	Package of good quality sofa set containing one 3 seater and 2 single seater sofas in VIP lounge	2	Nos.		
	Centre table (glass)	2	Nos.		
	Cup Board/Steel Almirah small size	2	Nos.		
4	Good quality folding chairs with arms	8	Nos.		
5	Water dispenser for cold/hot water (with mineral water and disposable glasses).	2	Nos.		
6	LCD Display Board/System with one LCD (48 to 50), stand, one DVD player with wiring and connections etc. complete alongwith one operator.	1	Set		
7	Transportation of exhibition material (including loading and unloading), if any.	2	Trips (To & Fro)		