

NOTICE INVITING TENDER

Sub: Appointment of an agency for setting up of the Exhibition on “Emerging Building Materials and Construction Technologies” on March 21-22, 2016 at Charminar, India Habitat Centre, Lodi Road, New Delhi – reg.

Building Materials & Technology Promotion Council (BMTPC), an autonomous organization under the administrative control of Ministry of HUPA, has been into promotion of appropriate building materials and construction technologies since 1990. BMTPC is organising an Exhibition-cum-Seminar on ‘**Emerging Building Materials and Construction Technologies**’ at Charminar, India Habitat Centre (IHC), Lodi Road, New Delhi during March 21-22, 2016. In this connection, BMTPC invites sealed quotations from reputed exhibition contractors for arranging the items as per Annexure–A enclosed, on rental basis, for the duration of the exhibition-cum-seminar.

Interested firms/agencies may quote their rates on the following terms & conditions:

1. The firms/agencies which are carrying the similar kind of work during the last three years would be eligible. The documents related to the similar kind of work carried out earlier should be enclosed.
2. The firms/agencies shall submit their company profile including authenticated copies of Registration of the Firm, PAN No., Service Tax No., etc.
3. All the material shall be on hire basis and of good quality.
4. The whole work should be completed in all respects by 20th March, 2016 (1400 hrs), as per the direction and satisfaction of BMTPC. The work shall be inspected by a committee headed by Executive Director, BMTPC on 20th March, 2016.
5. The space shall have to be vacated upto 22nd March, 2016 by 10.00 PM.
6. The quoted rates (on rental basis) shall include providing, fixing, laying and removing all the items mentioned in Annexure–A, inclusive of all charges and taxes.
7. BMTPC reserves the right to reject one or all of the quotations without assigning any reason thereof.
8. No advance shall be paid. The payment shall be made after the exhibition is over and verification of the quantities by BMTPC.
9. The interested firms/agencies may submit their proposals in sealed envelopes superscribing ‘**Quotation for Setting Up of exhibition for Emerging Building Materials and Construction Technologies**’. The last date for submission of the proposal is **16th March, 2016 by 02.00 PM** at the following address:

The Executive Director
BMTPC
Core 5A, 1st Floor,
India Habitat Centre, Lodi Road,
New Delhi-110 003

For any queries or clarifications, please contact Sh. S. K. Gupta, Deputy Chief (TDE&IC), BMTPC (Mobile: 9899006567) between 10.00 AM to 6.00 PM, Monday to Friday.

(S. K. Gupta)
Deputy Chief (TDE&IC)

Financial Bid

S No.	Description of iteams	Quantity	Unit	Rate	Amount (incl. all taxes)
1	Setting up of stalls with minimum unit of 6 sqm with the help of prefab system (similar to octanorm) complete with back and side partitions of PVC panels. Each stall of 9 &6 Sqm shall have synthetic carpet of approved colour, fascia with digital English letter, CFL (23 watts) lights on each panel and one 5 amp socket (with wiring and connections etc. complete), one table, two chairs, waste paper basket etc.	204	Sqm		
2	Providing /laying superior quality synthetic carpet of approved colour for the passage (used once only but in good quality) (with plastic cover on top till opening).	200	Sqm		
3	Providing/Erecting PVC laminated white panels with the help of prefab system (similar to octanorm)	Rate	Nos.		
4	Providing/Arranging an assortment of potted plants	200	Nos.		
5	Fire Extinguishers assorted	5	Nos.		
6	Pedestal fans of superior quality with wiring and connections etc. complete	10	Nos.		
7	Package of good quality sofa set containing 2 seater in VIP lounge	3	Set		
8	Good quality folding chairs with arms	Rate	Nos.		
9	Octanorm tables	Rate	Nos.		
10	LCD display Board/System with one LCD (48" to 50"),stand, one DVD player with wiring and connections etc complete with one operator (for the whole duration of the exhibition)	Rate	Set		
11	Providing and fixing of Main Switches with wiring and connections etc complete	5	Nos.		

S No.	Description of iteams	Quantity	Unit	Rate	Amount (incl. all taxes)
12	providing and Fixing box type (1m x 1m box) Entry Gate to be erected at the entrance made up of pre-fab system (octanorm).The gate shall be 4m wide and 4m height with digital print covering two sides and digital print matter (to be provided by BMTPC)	1	No.		
	Providing and Fixing of Registration Counter made up of pre-fab system (Octanorm) with chairs	6	Nos.		
13	Canopy with under structure for: 6sqm stall 9 sqm stall	16 12	Nos. Nos.		
14	Water dispenser with plastic/paper glasses	4	Nos.		
15	Usher Girls for Registration Counter	6	Nos.		
16	Providing ceiling in passage with different colour cloth complete with understructure	200	sqm		
TOTAL					

***Total inclusive of all taxes**

Total Amount in Figures

Total Amount in Words

Name

Signature

Seal of the agency
